

CITY OF WEST MELBOURNE POLICE OFFICERS' RETIREMENT PLAN
MINUTES OF QUARTERLY MEETING HELD
OCTOBER 30, 2024

1. Chair Scott Morgan called a Quarterly Meeting of the Board to order at 10:02 AM in the West Melbourne Police Department Training Room at 2290 Minton Road. Those persons present included:

TRUSTEES

Scott Morgan, Chair
Jennifer Curran, Secretary
Pat Bentley, Trustee
Graig Erenstoft, Trustee
James Parsons, Trustee

OTHERS

Scott Baur & Sarah Vandergon, Administrator (Resource Centers)
Kerry Richardville, Investment Consultant (Mariner)
Pedro Herrera, Counsel (Sugarman, Susskind, & Herrera)
Electronically

2. **DETERMINATION OF A QUORUM**

The Board had a physical quorum present for the meeting.

3. **APPROVAL OF MINUTES**

The Trustees reviewed the draft minutes for the Quarterly Meeting on July 24, 2024.

Jennifer Curran made a motion to approve the minutes for the meetings on July 24, 2024. The motion received a second from Graig Erenstoft, approved by the Trustees 5-0.

4. **OFFICER AND TRUSTEE REPORTS**

The Board Chair, Secretary, and Trustees had no separate reports.

5. **CONSULTANT REPORTS**

Investment Consultant: Mariner (Kerry Richardville)

Kerry Richardville provided a comprehensive report on the quarterly performance. Small and mid-capital stocks saw a 9% increase, and despite higher interest rates, no major disruptions occurred in the market. The outlook remains positive, with no recession expected. While growth has slowed, the GDP is not projected to go negative. There has been increased participation in the market beyond the "Magnificent 7" stocks, with sectors like real estate, utilities and other value-oriented stocks showing a more positive performance. However, real estate remains slightly negative, although it is performing better than previously reported. Fixed income showed an increase for the quarter, and the treasury yield curve experienced a drop due to rate cuts, contributing to a volatile quarter for rates. The GOP came in at 2.8%, just shy of the 3.0% benchmark.

Ms. Richardville then turned to the Plan's performance. The Plan's assets currently sit just under \$23 million, with 47.1% allocated to domestic equity, 19% to domestic fixed income, 14.2% to international equity, 6.5% in real estate and 1% in cash. Domestic equity is slightly overweight, while international and real estate allocations are in line with targets. For the quarter, the Plan's assets increased by 5.5% net of fees, and for the year, the increase was 19.5%, which is significantly better than anticipated. Ms. Richardville also reviewed the performance of individual investment managers, noting that Garcia Hamilton had better performance this quarter and BlackRock is expected to perform well in a more volatile environment.

There were no immediate action items or decisions arising from the discussion.

Attorney: Sugarman Susskind & Herrera (Pedro Herrera)

Pedro Herrera reviewed a memo issued from his office regarding two new Florida laws that went into effect following the most recent legislative session. These laws impose new contract requirements on Florida governmental entities, including public pension boards. The first law, Florida Statute Section 787.06(13), requires any non-governmental entity that executes, renews, or extends a contract with a governmental entity to provide an affidavit. This affidavit

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must be signed by an officer or representative of the entity, attesting that the non-governmental entity does not use "coercion" for labor or services.

Mr. Herrera continued to the second law, Florida Statute Section 287.138, stipulates that a governmental entity cannot accept a proposal or enter into a contact with any entity that has access to personal identifying information of plan members unless that entity provides the governmental entity with an affidavit signed by an officer or representative of the entity, confirming that they entity is not owned or controlled by any foreign countries of concern. The counties identified as "countries of concern" include the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, and the Syrian Arab Republic.

Mr. Herrera also informed the Board of an upcoming conference with the Department of Management Services in Daytona Beach Shores.

Administrator: Resource Centers (Scott Baur)

Scott Baur noted that the Board will be provided with a list of upcoming conferences by email.

Mr. Baur presented the Fiduciary Liability Insurance Renewal to the Board for their review.

Jennifer Curran made a motion to renew the Fiduciary Liability Insurance as presented. The motion received a second from James Parsons, approved by the Trustees 5-0.

Mr. Baur then reviewed the 2023 Chapter 185 State Premium Tax Distribution, noting that the amount of \$308,706.72 was received. The Board discussed holding a member workshop and agreed to schedule one soon. Additionally, Mr. Baur provided a status update regarding the plan forms and documents. While progress is being made, there are still a few pending items to complete. The Board also discussed the 2025 meeting schedule and reached an agreement that meetings will be held on the last Wednesday of the first month of each quarter.

Pat Bentley made a motion to approve the quarterly meeting schedule for 2025 with meetings being held on the last or second to last Wednesday of the first month of each quarter. The motion received a second from Graig Erenstoff, approved by the Trustees 5-0.

6. PLAN FINANCIAL REPORTS

The Board discussed the option of having the resource centers provide interim financial statements or continuing to have the city provide them.

Pat Bentley made a motion to continue with the City providing the interim financial statements. The motion received a second from Jennifer Curran, approved by the Trustees 5-0.

The Board then reviewed the warrant for payment of plan expenses.

Jennifer Curran made a motion to approve the Warrants dated October 30, 2024 for payment of invoices. The motion received a second from James Parsons, approved by the Trustees 5-0.

7. BENEFIT APPROVALS

The Board reviewed the benefits for approval and the 2024 COLA Ratification.

- **Pat Bentley made a motion to approve the benefit approvals dated October 30, 2024 and COLA Ratification. The motion received a second from Jennifer Curran, approved by the Trustees 5-0.**

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8. **NEW BUSINESS**

The Board discussed the potential of an upcoming Board election.

9. **PUBLIC COMMENTS**

No members of the public had any further comment.

10. **ADJOURNMENT**

There being no further business and the Board having previously scheduled the next regular meeting for Wednesday, January 29, 2025 @ 10:00 AM, Chair Scott Morgan adjourned the meeting at 11:12 AM.

Jennifer Curran, Secretary